



Date Received: _____

Muskegon-Lakeshore Chapter of the American Guild of Organists The Kolkema Scholarship Fund Application

1. Applicant _____

First

Last

2. Address _____

Street

City

State

Zip Code

3. Phone _____ Email _____

4. List Instruments Studied

Organ/Piano/Other

Date Range

Teacher

5. Explain your reason for applying for this scholarship and your goals

Criteria:

1. The successful applicant must be a current or former organ student of a member of the American Guild of Organists, who is currently taking organ lessons. **Please include a letter of recommendation from your current music instructor.**
2. The applicant does not need to be a member of A.G.O., but it is recommended that he/she resides in the area of the Muskegon-Lakeshore Chapter.
3. Scholarship funds will be used for private organ lessons, with exceptions allowed for educational expenses related to organ study.
4. Scholarship recipient(s) will receive a letter of acceptance and an accountability form. The form includes an area for lesson dates, student goal accomplishments, a section for the student's assessment of the experience, with an evaluation by the teacher, if applicable. The form must be returned by December 31 of the year the scholarship is granted.
5. It is strongly recommended that the student perform at a Muskegon-Lakeshore AGO event during the following year.
- 6. Applications must be submitted by March 31. Notification will be made to applicant by May 1 of the same year.**

Send to: Caron M. Farmer, AAGO
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 Muskegon, MI 49441
 caronfarmer@comcast.net

Revised 12/05/2018

**Muskegon-Lakeshore Chapter of the
American Guild of Organists**
GUIDELINES FOR KOLKEMA SCHOLARSHIP FUND DISTRIBUTION

The following are guidelines governing the Kolkema Scholarship Fund and its distribution of scholarships. A chapter committee of at least three members will oversee the program. The committee members as of May 1, 2018 are: Dick Hoogterp, John Mattson and Caron Farmer, chairperson.

1. Applicants: It is recommended that applicants represent a variety of ages and ability and reside within the Muskegon-Lakeshore Chapter area and must be a current or former piano or organ student of a member of the Muskegon-Lakeshore Chapter of the American Guild of Organists, who is currently studying organ.
2. Use of funds: Funds will be used for private instruction with a qualified instructor who is a member of the Muskegon-Lakeshore Chapter of the American Guild of Organists. Funds can also be used for educational expenses related to organ study with each application evaluated on its own merit.
3. Application process: Applications will be available between January 1 and March 31. The applicant will complete the application form and submit it to the committee chairperson by March 31st along with a letter of recommendation from their last/current music teacher. The committee will evaluate the applications, determine recipients and amounts, and will notify applicants by May 1st. Scholarship applications can be submitted for two consecutive years only. Second year requests will be considered only if an accountability form was returned by December 31st of the previous year.
4. Scholarship: This is an annual scholarship. The total amount of the award is determined by the number of applicants and the amount in the fund. The combined total of each annual award will not exceed 33 1/3% of the total fund based on the December 31 bank statement.
5. Accountability: Each scholarship recipient will receive a letter of acceptance and an accountability form. The student will list lesson dates and costs, and will be asked to assess their educational experience. The student will obtain an evaluation from the teacher prior to returning the form before December 31st of the year the scholarship is received.
6. Award: The check for payment of lessons will be sent directly to the instructor. Scholarships for other types of expenses will be awarded accordingly.
7. Publicizing: The chapter will publish the scholarship recipients' names and amounts in the June issue of "Pipenotes"
8. Performance: The scholarship recipient is encouraged to perform at a members' recital the following year.



**Muskegon-Lakeshore Chapter of the American Guild of Organists
Student Accountability for Kolkema Scholarship Fund**

LESSONS

<u>Date</u>	<u>Teacher</u>	<u>Cost</u>
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(Please place additional lessons and an evaluation from your teacher, if applicable on back of this sheet.)

WORKSHOP

<u>Date</u>	<u>Where</u>	<u>With whom</u>	<u>Cost</u>
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Student Assessment of lessons/workshop (What did you learn?)

Return by December 31 of the year received in order to qualify for an additional grant.

Revised 12/05/2018